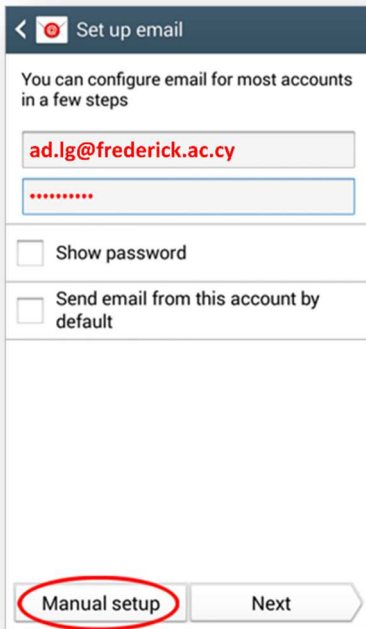


# Frederick University - email settings for Android

## Step One

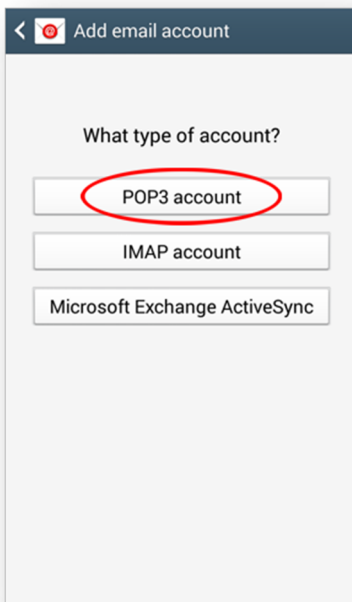
Open your default email App, insert your **email** and **password** but then choose **manual settings**.

*If this is not the first email account you are adding, you need to find something like an **Add Account** option. Search for a **settings** or **options button** and it will then be easy to find that option.*



## Step Two

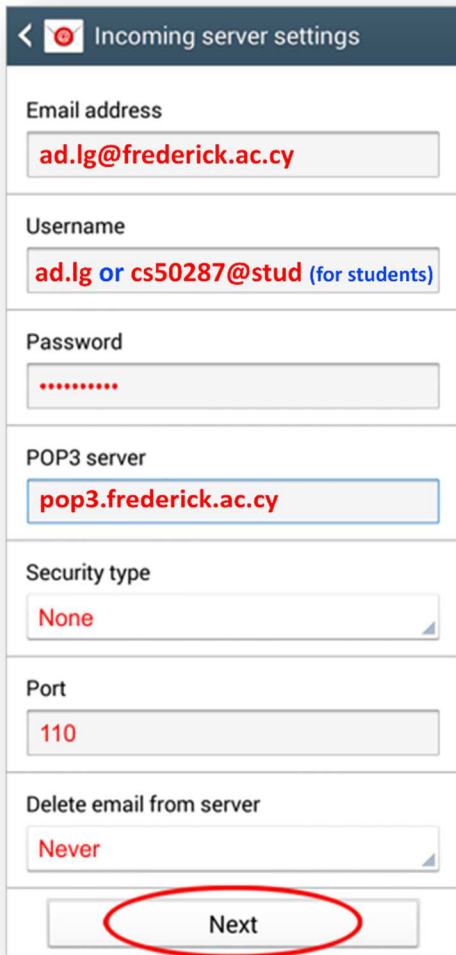
Choose the **POP3 account** type.



# Frederick University - email settings for Android

## Step Three (incoming server settings)

Insert your data as the following picture:



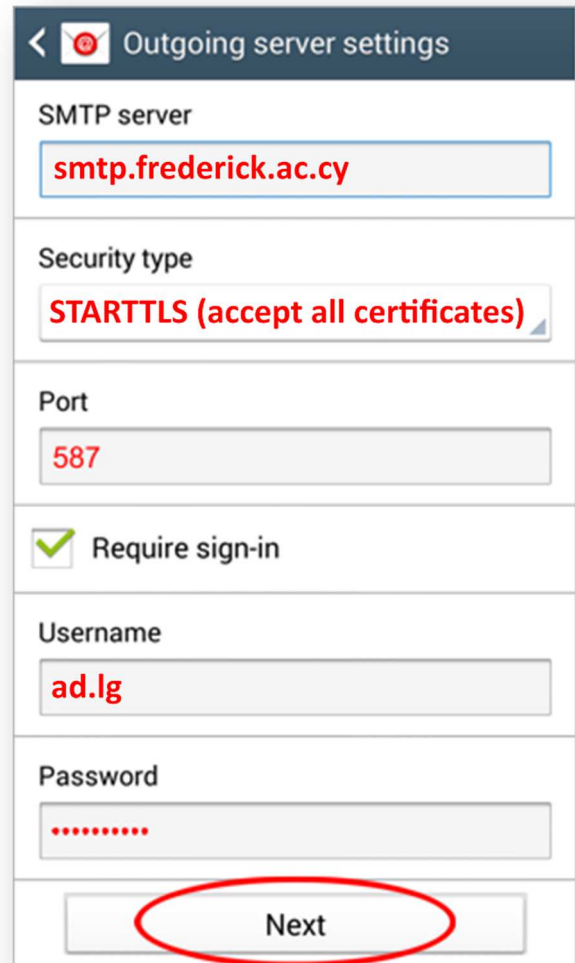
The screenshot shows the 'Incoming server settings' screen. The fields are filled with the following information:

- Email address: `ad.lg@frederick.ac.cy`
- Username: `ad.lg` or `cs50287@stud` (for students)
- Password: `.....`
- POP3 server: `pop3.frederick.ac.cy`
- Security type: `None`
- Port: `110`
- Delete email from server: `Never`

The 'Next' button at the bottom is circled in red.

## Step Four (Outgoing server settings)

Insert your data as the following picture:



The screenshot shows the 'Outgoing server settings' screen. The fields are filled with the following information:

- SMTP server: `smtp.frederick.ac.cy`
- Security type: `STARTTLS (accept all certificates)`
- Port: `587`
- Require sign-in
- Username: `ad.lg`
- Password: `.....`

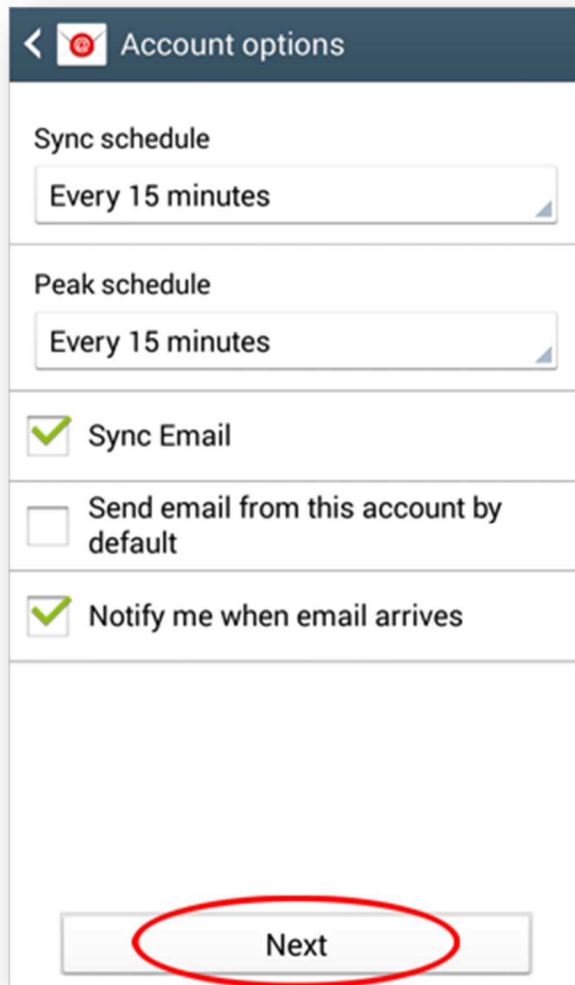
The 'Next' button at the bottom is circled in red.

# Frederick University - email settings for Android

## Step Five

Use Sync schedule to choose the frequency you want your app to check for new emails. It is best if you check the Sync email and Notify options.

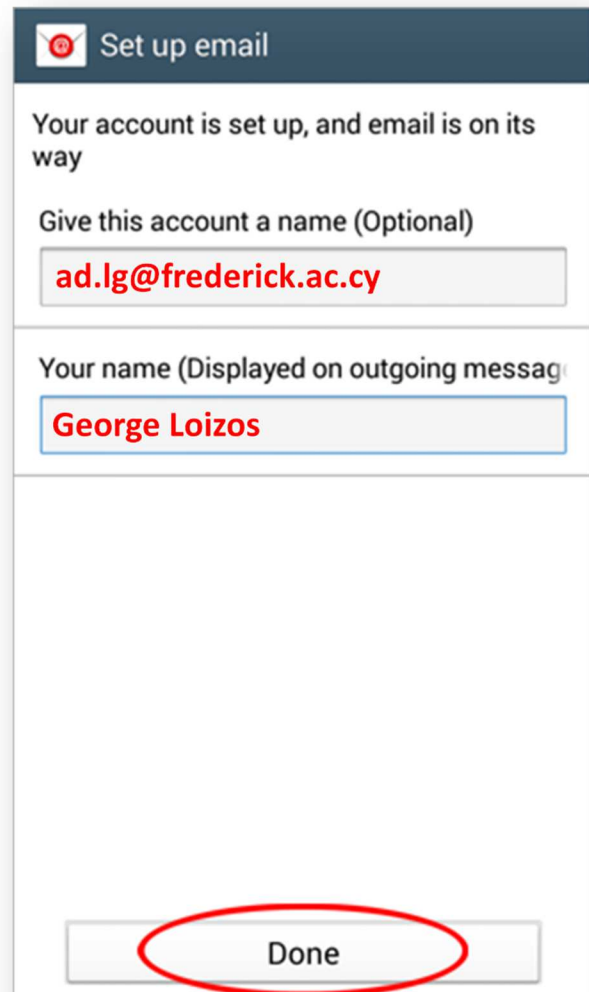
*If the Peak schedule option is available just leave it default.*



The screenshot shows the 'Account options' screen. At the top, there is a back arrow and an email icon. Below the title, there are two dropdown menus for 'Sync schedule' and 'Peak schedule', both set to 'Every 15 minutes'. There are three checkboxes: 'Sync Email' (checked), 'Send email from this account by default' (unchecked), and 'Notify me when email arrives' (checked). At the bottom, a 'Next' button is circled in red.

## Step Six

Give your account a name and then choose the name you want to be displayed on your emails.



The screenshot shows the 'Set up email' screen. At the top, there is a back arrow and an email icon. Below the title, there is a message: 'Your account is set up, and email is on its way'. There are two text input fields: 'Give this account a name (Optional)' with the value 'ad.lg@frederick.ac.cy' and 'Your name (Displayed on outgoing messages)' with the value 'George Loizos'. At the bottom, a 'Done' button is circled in red.